



**CAMBRIDGE
UNIFORMS**
est. 1994

RETURN/ EXCHANGE FORM

To process your return and/or exchange in the most efficient manner, please fill in all **gold boxed fields** of this form and include this sheet with your returned item(s). This information is important so we may expedite your return/exchange promptly.

RETURN POLICY

Items purchased from May - August can be returned and/ or exchanged up to September 30th, provided that the item(s) have not been worn/washed, written on or altered in any way.

- Full refund or exchange will be given up to 30 days from the date of purchase.
- Items must not be worn, washed or altered/hemmed.
- All tags/labels must be intact and have no name written on the garment.
- Customers are responsible for return shipping charges.
- Hosiery, ties and hair accessories are final sale for health reasons. Discontinued, sale and custom items are final sale.

WHERE TO MAIL RETURNS: CAMBRIDGE UNIFORMS RETURNS DEPARTMENT: #112-2455 Dollarton Highway, North Vancouver, B.C. Canada, V7H 0A2

Before sending back your item(s) please ensure that the item(s) abide by the return policy. All returns must have this form filled out completely and be provided with the returned item(s).

Exchanges will have shipping fees applied for new item(s).

Returns/exchanges can be brought back to the location that your school is serviced from. If you are unsure which location your school is serviced from please contact us at info@cambridgeuniforms.com.

HOW LONG DOES IT TAKE? *Please note that return/exchange requests between August 15 - September 15 will be processed up to 14 business days.*

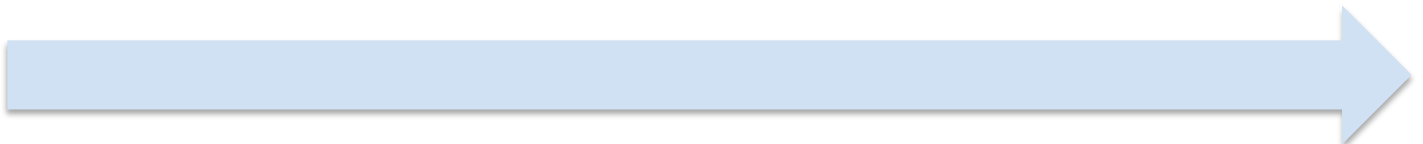
EXCHANGES (RUSH): If you are in a rush for your exchange we suggest you place a new order for the size/item you require. This will ensure your new item will be received promptly. During non peak times new orders are processed within 3-7 business days, with an additional 2-3 business days for shipping. When we receive the original item(s) back in our warehouse we will issue you a refund for the value of the item being returned.

EXCHANGE (NON-RUSH): If you are not in a rush for your exchange it may be mailed back to Cambridge Uniforms with the completed Return/Exchange form. We will email you when we have received the item(s) and follow your instructions on the Return/Exchange form. During non peak times this process is 5-7 business days, and 2-3 business days for shipping. This process starts once the item(s) are returned item(s) are received by Cambridge Uniforms.

YOUR CONTACT INFORMATION: *Please print clearly and complete all parts of this section*

SCHOOL	DATE OF PURCHASE	RECEIPT NUMBER	DATE ITEM(S) BEING RETURNED
CHILD'S FIRST AND LAST NAME		PARENT'S/CONTACT'S FIRST AND LAST NAME	
EMAIL ADDRESS		BEST CONTACT PHONE NUMBER	
HOME/SHIPPING ADDRESS	CITY	POSTAL CODE	

TO REQUEST A REFUND OR EXCHANGE PLEASE COMPLETE PAGE 1 & 2



CAMBRIDGE UNIFORMS RETURNS DEPARTMENT

#112-2455 Dollarton Highway, North Vancouver, B.C. Canada, V7H 0A2 E: returns@cambridgeuniforms.com T: 1-800-924-9069
www.cambridgeuniforms.com



**CAMBRIDGE
UNIFORMS**
est. 1994

RETURN/ EXCHANGE FORM

FILL THIS SECTION OUT FOR BOTH AN EXCHANGE AND/OR REFUND : *Please print clearly and complete all parts of this section*

VISA OR MASTERCARD NUMBER

EXPIRATION DATE

CVC (3 digit code)

FULL NAME ON CARD

SIGNATURE

FILL THIS SECTION OUT FOR A REFUND : *Please print clearly and complete all parts of this section*

PRODUCT	SIZE RETURNED	COLOR	QTY

FILL THIS SECTION OUT FOR AN EXCHANGE: *Please print clearly and complete all parts of this section. Please note that additional shipping charges apply.*

PRODUCT RETURNED (EXCHANGE)	SIZE & QTY RETURNED (EXCHANGE)	PRODUCT NEEDED	SIZE & QTY NEEDED	COLOR (IF DIFFERENT)

ADDITIONAL NOTES: [Need more help?](#) We would love to hear from you: returns@cambridgeuniforms.com or 1-800-924-9069

CAMBRIDGE UNIFORMS RETURNS DEPARTMENT