

# St. Patrick's School

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**CHRIST** is the centre of all our endeavours.  
Our aim is to provide an atmosphere where the  
education of the whole person is promoted.

In the education process, we encourage  
***Good Character,  
Academic, Artistic, Athletic Achievement  
and Citizenship.***

## REGISTRATION 2020/2021

**New Registration Collection Date: Feb. 21<sup>st</sup> 2020**



## **ADMISSION POLICY TO CATHOLIC SCHOOLS**

**(as taken from the Catholic Independent Schools Vancouver Archdiocese (CISVA) Policy Manual)**

All schools must have a process for admitting students. As part of this process the Pastor/Archbishop's Representative, the principal, and when practical, a member of the Parish Education Committee shall meet with each new family. Any difficulties arising out of the interview process shall be referred to the Pastor/Archbishop's Representative for resolution.

Families shall read and sign the Statement of Commitment prior to being accepted into a school. For purposes of this policy, "practising Catholics" shall mean those individuals who are registered in a parish and attend Sunday Mass regularly; "active in a parish" shall mean those who support the parish by using envelopes (no minimum amount specified) and participate in the work activities required of them.

### **ADMISSION FOR ELEMENTARY SCHOOLS:**

Priorities for admittance into elementary schools shall be:

1. Children presently enrolled in St. Patrick's School if they and their families meet the expectations of the school.
2. Siblings of children already in St. Patrick's School, whose families are practising Catholics active in the parish.
3. Children whose families are practising Catholics active in the parish.
4. Siblings of children already in St. Patrick's School, whose families are practising Catholics active in other parishes.
5. Children whose families are practising Catholics coming into the parish, who have been attending Catholic school elsewhere.
6. Children whose families are practising Catholics active in other parishes.
7. Children whose families are either not practising Catholics or not active in their parishes.
8. Non-Catholics: Enrolment of more than 15% non-Catholics in any grade requires the approval of the Board of Directors. Once accepted into the school, non-Catholics need meet only the criteria expected of other students to be re-admitted in subsequent years. Siblings of non-Catholics cannot be given priority over Catholics.

July5/95

**TUITION FEE:**

The table below summarizes the school’s monthly tuition fee schedule for the 2020/2021 school year: Your rate will be determined by the parish pastor.

**2020 / 2021 TUITION**

	<b>Category 1</b> Active Parishioners from St. Patrick’s	<b>Category 2</b> Active Parishioners from St. Luke’s & other Parishes	<b>Category 3</b> Non-Active Catholic / Non- Catholic
<b>One child</b> (per month x 10 months)	\$306.00	\$384.00	\$478.00
<b>Two or more children</b> (per month x 10 months)	\$531.00	\$658.00	\$821.00 * See attached note

*\* Please note that Category 3 families do not receive 3<sup>rd</sup> child free. A discounted tuition fee of \$343.00 will be applied to every additional child (3<sup>rd</sup> child, 4<sup>th</sup> child, etc.).*

**Category 1: Active Parishioners at St. Patrick’s**

- i. Member of St. Patrick’s Parish
- ii. Authorized by Pastor to attend St. Patrick’s School

**Category 2: Active Parishioners from St. Luke’s Parish & other Parishes**

- i. Member of a Catholic Parish other than St. Patrick’s
- ii. Authorized by your own Pastor to attend St. Patrick’s School

**Category 3: Non-Active Catholic or Non-Catholic**

- i. Not a member of any Catholic parish; and/or may only attend masses on special occasions, whether one is baptized Catholic or not

***For the purpose of admission to St. Patrick’s Parish School, your family is considered an active parishioner of your parish if you are:***

- *Registered in your parish*
- *Regularly attend mass at your parish*
- *Use Sunday envelopes (no amount specified) at your parish on a regular basis*
- *Participate in the work activities required of you by your parish*

## **TUITION PAYMENT TERMS:**

**Monthly:** Pre-Authorized Debits (PAD) monthly on the 15<sup>th</sup> day of each month for September 2020 to June 2021 inclusive.

**Twice a Year:** Pre-Authorized Debits (PAD) on September 15<sup>th</sup> 2020 and February 15<sup>th</sup> 2021.

**Once a Year:** A Pre-Authorized Debit (PAD) on September 15<sup>th</sup> 2020.

## **PARENT PARTICIPATION PROGRAM:**

Once your child(ren) has been admitted to the school, you will be required to participate in the various activities of the school. Families who do not fulfil the requirements of Parent Participation will be assessed a Non-Compliance Fee of \$125.00 per month.

## **NON-PARTICIPATION IN PARENT PARTICIPATION PROGRAM:**

Any family choosing not to participate in the Parent Participation Program will be assessed an additional \$125.00 per month over and above the regular school fees as indicated on the tuition fee schedule.

## **INSUFFICIENT FUNDS:**

Families will be levied a charge for any cheque or pre-authorized debit that is returned to the school by the bank.

**\$25.00 Per cheque or pre-authorized debit**

**It is CISVA policy that all outstanding financial commitments must be met before re-enrolment for the next school year is accepted.**

## **FINANCIAL ASSISTANCE:**

Although the Education Committee is charged with the responsibility of operating a fiscally responsible organization, it will be recognized that no child should be denied access to St. Patrick's School because of financial disadvantage. It is the Pastor's privilege to have the parish pay tuition for any families desiring enrolment within the school. Those families seeking such assistance should address their concerns to the Pastor.

## **REQUIRED DOCUMENTS:**

- Photocopy of your child(ren)'s Birth Certificate or Canadian Citizenship
- Photocopy of your child(ren)'s BC Service Card / Care Card (M.S.P. #)
- Photocopy of your child(ren)'s Baptismal Certificate (Catholic only)
- Photocopy of your child(ren)'s last report card - Gr. K to 7 only (not preschool)
- Proof of **both parent's** Canadian Citizenship
- Proof of Residency - Official Document showing name & residence (only utility bills can be accepted)

## **New Registration Only:**

**Upon receipt of your application and all documents,** you will be contacted by the school office and a meeting with the principal will be arranged.

**Upon acceptance,** a letter will be sent to you. Your application will not be completed until all the fees have been received by the school. Do not issue fee payments until you have received the letter of acceptance.



## Checklist for New Registrations

**INCOMPLETE REGISTRATIONS WILL NOT BE CONSIDERED. Registration will only be considered accepted when all documentation and fees have been received by St. Patrick's School.**

Surname: \_\_\_\_\_

- \$90.00 Registration Fee: Non-refundable

### Required Documents for All New Students:

- Photocopy of Official document showing name and address of parent(s) (Utility bills only) for Proof of Legal Residency of Parents/Guardians
- Photocopy of Child's Birth Certificate or Child's Landed Immigrant Status
- Photocopy of Child's BC Service Card /Care Card (M.S.P. #)
- Photocopy of Child's Baptismal Certificate
- Photocopy of both Parent's/Guardian's proof of Canadian Citizenship or Landed Immigrant Status
- For students entering Grade 1-7 a photocopy of the most recent report card

### 2020-2021 Forms

- Pastor's Authorization/Verification Form: **Date of appointment:** \_\_\_\_\_
- Application for Enrolment CAT.    1    2    3
- Legal Residency of Parents/Guardian
- Student Release Information 1 Child            2 or More
- Personal Information Release Form
- Family Statement of Commitment
- Technology Acceptable Use Agreement
- Parent Participation Application     Participating             Not Participating
- Driver Authorization Form             Participating             Not Participating

### Upon Acceptance: Do not submit until you have received your letter

- Fundraising Fee \$50.00
- Parent Participation PAD agreement for all **participating** families
- Parent Participation PAD agreement for all **non-participating** families
  - OPTIONS:**     10 monthly withdrawals Sept. 15<sup>th</sup> 2020 thru June 15<sup>th</sup> 2021
  - 2 withdrawals Sept. 15<sup>th</sup> 2020 & Feb. 15<sup>th</sup> 2021
  - 1 withdrawal Sept. 15<sup>th</sup> 2020
- Tuition Fee PAD agreement
  - OPTIONS:**     10 monthly withdrawals Sept. 15<sup>th</sup> 2020 thru June 15<sup>th</sup> 2021
  - 2 withdrawals Sept. 15<sup>th</sup> 2020 & Feb. 15<sup>th</sup> 2021
  - 1 withdrawal Sept. 15<sup>th</sup> 2020
  -
- School & Activity Fees

Child's First Name	Gr.	Supply & Activity K-3 \$85.00 4-7 \$75.00	Emergency Preparedness (Yearly fee)	Sacramental Gr. 2 - \$25.00 Gr. 7 - \$75.00	Outdoor Ed. \$170.00 per Gr. 7 only	Sub-total fees per student
1.		\$ +	\$10.00 +	\$ +	\$ =	\$
2.		\$ +	\$10.00 +	\$ +	\$ =	\$
3.		\$ +	\$10.00 +	\$ +	\$ =	\$
4.		\$ +	\$10.00 +	\$ +	\$ =	\$
<b>FAMILY TOTAL</b>						\$

**St. Patrick's Parish School 2020-2021  
PASTOR'S AUTHORIZATION/VERIFICATION FORM**

All new families (**Catholic & Non-Catholic**) enrolling their child(ren) into St. Patrick's School must meet with our Pastor. "The parish priest is the proper Pastor of the parish entrusted to him. He exercises the pastoral care of the community entrusted to him under the authority of the diocesan Bishop. . . (1983 Code of Canon Law 519). We ask that you meet with our Pastor prior to submitting your registration package to the school. Please contact St. Patrick's Parish at 604.463.7148 to set up an appointment. **Please take this form with you for the Pastor's signature.**

**Family Name:** \_\_\_\_\_ **Envelope #** \_\_\_\_\_

*In order to receive a parish subsidy, families are required to meet with their parish priest.*

**CATEGORY 1 - PARISH AUTHORIZATION - St. Patrick's Parish (to be filled out by Pastor only)**

\_\_\_\_\_  
St. Patrick's Pastor's Signature

\_\_\_\_\_  
Date

**CATEGORY 2 - PARISH AUTHORIZATION - St. Luke's or other Parish's (to be filled out by Pastor only)**

**PARISH:** \_\_\_\_\_

We recommend the above mentioned family, as a **member of this parish**, be received into St. Patrick's School. This family qualifies at a Category 2 Rate. This parish will subsidize St. Patrick's School in its daily operation by the amount stated below and thus reduce this family's fees by the same amount.

**Monthly Subsidy Amount: \$** \_\_\_\_\_

**No Subsidy at this time**

\_\_\_\_\_  
Pastor's Signature

\_\_\_\_\_  
Date

*Only families of CATEGORY 3 are required to sign below*

**CATEGORY 3 - NON ACTIVE CATHOLICS / NON-CATHOLICS**

**WE ARE NON-PRACTICING CATHOLICS** and understand our tuition fees will be set at the Category 3 Rate.

**WE ARE NON-CATHOLIC** and understand our tuition fees will be set at the Category 3 Rate.

**Other:** \_\_\_\_\_

**Tuition: \$** \_\_\_\_\_

**No Subsidy at this time (reviewed in 1 year)**

\_\_\_\_\_  
Parents Signature

\_\_\_\_\_  
Date

**ALL NEW FAMILIES**

**All new families enrolling their child(ren) into St. Patrick's School must meet with Fr. Matthew To I have met with this family.**

\_\_\_\_\_  
Rev. Father Matthew To, Pastor, St. Patrick's Parish

**St. Patrick's Parish School 2020-2021  
APPLICATION FOR NEW ENROLLMENT**

FAMILY SURNAME: \_\_\_\_\_ HOME PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

*Please keep the school office up to date of your current contact information.*

**PLEASE PRINT CLEARLY**

**CHILD/CHILDREN INFORMATION: Only list children to be enrolled in the school.**

List children in grade order - oldest first - child(ren) entering Kindergarten must turn 5 years old in 2020

NAME First & Middle	BIRTHDAY Month / Day / Year	PLACE OF BIRTH City/Country	GRADE in Sept. 2020
------------------------	--------------------------------	--------------------------------	------------------------

1. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ \_\_\_\_\_

2. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ \_\_\_\_\_

3. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ \_\_\_\_\_

LAST SCHOOL ATTENDED: \_\_\_\_\_ School phone #: \_\_\_\_\_  
DO NOT LIST PRE-SCHOOLS

School fax #: \_\_\_\_\_

For children coming from another school, please include a copy of their last report card

First language spoken at home: \_\_\_\_\_

**PARENT CONTACT INFORMATION:**

Father's Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Place of Work: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Place of Work: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

If mother or father has a different address from the child(ren) and wishes a second copy of report cards etc. please indicate:

Father \_\_\_\_\_ Mother \_\_\_\_\_ Alternate Home Phone #: \_\_\_\_\_

Alternate Address: \_\_\_\_\_

**EMERGENCY CONTACTS: This section MUST be completed each year.**

Please provide a name of a person(s), in the MAPLE RIDGE area, who can be contacted in the case of an emergency if neither parent can be contacted. It is **IMPERATIVE** that the information is given and kept current to ensure the well-being of your child(ren).

1. NAME: \_\_\_\_\_ Phone #: (\_\_\_\_\_) \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Cell or Alternate Phone #: (\_\_\_\_\_) \_\_\_\_\_

2. NAME: \_\_\_\_\_ Phone #: (\_\_\_\_\_) \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Cell or Alternate Phone #: (\_\_\_\_\_) \_\_\_\_\_

**Natural Disaster Contact:** In the event of fire, earthquake or other serious emergency, the school may implement a controlled release of students for their safety and well being. Should this be necessary, the school will only release your child to those person(s) authorized on the Student Release Form or, if necessary, to emergency medical personnel.



**MEDICAL INFORMATION: All medical information MUST be kept current**

*ALL children entering school in Sept. 2020 must be listed and information given*

CHILD'S NAME

B.C. SERVICE CARD/CARECARD #

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Doctor's name: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_

Dentist's name: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_

**MEDICAL ALERT - THIS SECTION MUST BE COMPLETED EACH YEAR**

Indicate if your child has serious medical problems and/or allergies (**pets, environmental, food**) - this MUST be updated as necessary throughout the year. Use a separate sheet of paper if more room is required.

CHILD

MEDICAL CONDITION

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

*If your child requires the school to give medication (ie: EpiPen, Benadryl etc.) a Request for Administration of Medication and Medical Intervention Form must be completed. This form can be obtained from the school office after acceptance only.*

**PLEDGE OF CONFIDENTIALITY**

I/We (print name) \_\_\_\_\_, in consideration of my volunteer and/or Parent Participation service to St. Patrick's School, hereby agree that I will not at any time during my volunteer and/or parent participation involvement or after my volunteer and/or parent participation service ends, access or use any information related to any student, staff member or other volunteer disclosed to me as part my volunteer and/or parent participation involvement, or reveal or disclose to any persons within or outside St. Patrick's School any such personal information, except as may be required in the course of meeting my volunteer and/or parent participation service duties and responsibilities, and in accordance with applicable legislation (*the BC Personal Information Protection Act*). Such information may include, but not be limited to an individual's past or current health or health history, past or current health care provided to the individual, the individual's health care number, or other personal information such as the student's ability, needs, test results or teacher's records.

\_\_\_\_\_  
Signature of the individual making this pledge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of the individual making this pledge

\_\_\_\_\_  
Date

*Both Parent /Guardians are required to sign this section.  
Failure to comply may result in your being asked to withdraw your child/ren from the school.*

**CHILD(REN) AT HOME:** (list children not yet old enough to attend school)

NAME (First and Middle)

DATE OF BIRTH (month/day/year)

WILL ENTER SCHOOL IN

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SEPTEMBER \_\_\_\_\_  
SEPTEMBER \_\_\_\_\_

I/We hereby state that the information given on this registration is accurate. I/We acknowledge that we are responsible for ensuring that our child attends school regularly and that if the minimum of 600 hours attendance between September and May 15 is not reached and the Provincial Government Grant is lost, in whole or in part, we will reimburse the school for the amount lost.

\_\_\_\_\_  
Parent/Guardian's signature

\_\_\_\_\_  
Date

**St. Patrick's Parish School 2020-2021**  
**LEGAL RESIDENCY of PARENTS/GUARDIAN**  
*PLEASE PRINT CLEARLY & SIGN*

Family Surname: \_\_\_\_\_

Children in St. Patrick's School:

_____	Grade _____	_____	Grade _____
First and Last Name		First and Last Name	
_____	Grade _____	_____	Grade _____
First and Last Name		First and Last Name	

**PARENT INFORMATION - Legal Residency of Parents - Proof must be provided each year.**

Completion of this form is required by the Ministry of Education and must be returned with your application form. It is to be completed and signed by the applicant's parent or legal (court-appointed) guardian. (If the legal guardian is completing this form, please attach a copy of the court order stating legal guardianship.)

*(Residency of British Columbia)*

1. I am a resident of British Columbia (please X one):

- Yes Residency address: \_\_\_\_\_
- No I am not a resident of British Columbia

*(Lawfully Admitted into Canada)*

2. I am (please X one):

- A Canadian citizen (if not born in Canada, please attach a photocopy of citizenship paper/card)
- A Permanent Resident (landed immigrant) (attach photocopy of landed immigrant status paper)
- Lawfully admitted into Canada under the Immigration and Refugee Protection Act (Canada) with one of the following documents (please mark the appropriate box below and attach photocopy of document). For re-enrolment these documents will be on file and will not need to be resubmitted unless asked.
- Admission as a refugee or refugee claimant
- Valid student permit for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
- Valid employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years.)
- A person carrying out official duties under the authority of the Visiting Forces Act or as an accredited diplomatic agent, preclearance officer, consular officer or official representative in Canada of a foreign government with a consular post in BC
- Other – Document description: \_\_\_\_\_ (must be cleared with Immigration Canada)

*Confirming signature:*

3. Parent/Legal Guardian's Name: \_\_\_\_\_ (Please print)

Parent/Legal Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please Note: Should your "Lawfully Admitted into Canada" status change, it is your responsibility to contact the school office and make another declaration.*

**St. Patrick's Parish School 2020-2021**  
**STUDENT RELEASE INFORMATION**  
*PLEASE PRINT CLEARLY & SIGN*

Family Surname: \_\_\_\_\_

Children in St. Patrick's School:

\_\_\_\_\_ Grade \_\_\_\_\_      \_\_\_\_\_ Grade \_\_\_\_\_  
First and Last Name                                      First and Last Name

\_\_\_\_\_ Grade \_\_\_\_\_      \_\_\_\_\_ Grade \_\_\_\_\_  
First and Last Name                                      First and Last Name

In the event of fire, earthquake or other serious emergency, the school may implement a controlled release of students for their safety and well being. Should this be necessary, the school will only release your child to those person(s) authorized on the Emergency Contact portion of this form or, if necessary, to emergency medical personnel.

Parents/Legal Guardians:

\_\_\_\_\_  
PRINT (Last Name), (First Name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
PRINT (Last Name), (First Name)

\_\_\_\_\_  
Signature

We authorize the release of the above child into the custody of any person(s) listed below should either parents/guardians be unable to reach the school.

1. Name: \_\_\_\_\_ Relationship to child/ren: \_\_\_\_\_

Contact Info: Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

2. Name: \_\_\_\_\_ Relationship to child/ren: \_\_\_\_\_

Contact Info: Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**FOR SCHOOL USE ONLY**

Date: \_\_\_\_\_

Student released to: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Signature of Authorized Person (s): \_\_\_\_\_

First Destination: \_\_\_\_\_

Final Destination: \_\_\_\_\_

**St. Patrick's Parish School 2020-2021**  
**PERSONAL INFORMATION RELEASE FORM**  
*PLEASE PRINT CLEARLY & SIGN*

Family Surname: \_\_\_\_\_

According to Personal Information Privacy Act (PIPA) all areas must be completed.

1. I consent to having St. Patrick's School collect personal information that may include:

- Student identification information - birth certificate, landed immigration status, baptismal certificate, legal guardianship, court orders, parents work numbers and e-mail address
- Health info - Doctor & Dentist's name and number, BC Service Card/Carecard, allergies
- Emergency contact names and numbers
- Any similar information needed for registration

*This information is required in order to register your child at this school and assist the school in making an informed decision as to your child's suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency.*

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2. I consent to having Medical Alert information posted in the school office for supervising teachers and/or supervising parents:

- Posting of student's name and/or photographs in school office:     \_\_\_ Yes   \_\_\_ No
- Posting of student's Medical Condition in school office:         \_\_\_ Yes   \_\_\_ No

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3. I consent to having photographs and work samples of my child(ren) used by St. Patrick's School:

- Yearbook:           Name and/or Photographs   \_\_\_ Yes   \_\_\_ No  
                  Work Sample:                                 \_\_\_ Yes   \_\_\_ No
- News Paper:        Name and/or Photographs   \_\_\_ Yes   \_\_\_ No  
                  Work Sample:                                 \_\_\_ Yes   \_\_\_ No

School Website/School Social Media page: We like to post photos on our school website to showcase the many great things we do here at the school. Please note that these photos will be on the homepage of the website, making them public to all webpage visitors.

- Website: Name and/or Photographs         \_\_\_ Yes   \_\_\_ No  
                  Work sample:                                 \_\_\_ Yes   \_\_\_ No
- Social Media: Name and/or Photographs     \_\_\_ Yes   \_\_\_ No  
                  Work sample:                                 \_\_\_ Yes   \_\_\_ No

Class Lists:

- Names for Birthdays/ Phone lists, etc.:     \_\_\_ Yes   \_\_\_ No  
*(Please note that if you decline, you may not receive pertinent information.)*

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**General Disclaimer:**

*St. Patrick's School acknowledges that there will be no disclosure of any of the above personal information to any third party unless written authorization is received from you or required by law. All personal information will be properly secured and only be accessible to authorized personnel identified under policy by the school authority. For more information, the PIPA Manager for St. Patrick's School is Mr. Clive Heah and may be reached at 604-467-1571.*

**St. Patrick's Parish School 2020-2021**  
**FAMILY STATEMENT OF COMMITMENT**

**Family Surname:** \_\_\_\_\_

*"Motivated by a Christ-centered vision of humanity and human history, our school promotes the formation of the whole person. Such formation embraces not only intellectual, but also physical, emotional, moral and spiritual dimensions of human growth. Intellect, emotions, creative ability and cultural heritage have a place in the life of the school. Human knowledge and skills are recognized as precious in themselves, but find their deepest meaning in God's plan for creation." From PHILOSOPHY OF EDUCATION FOR CATHOLIC SCHOOLS IN THE PROVINCE OF BC by Catholic Bishops of BC*

Home and parish school must work together to provide an environment where faith and learning go hand in hand leading the young people to be the best they can be.

The following statements support the goals and philosophy of our Catholic school and need to be accepted and supported by all members of the school community. Read them carefully. They ask you to make a commitment to the values and ideals of our school community. If you have any questions or concerns regarding this commitment form, please bring them to the Principal, Pastor or the Chairperson of the Parish Education Committee who will gladly discuss them with you.

By signing this statement, you accept the responsibility of this commitment.

1. Parents and guardians agree that they and their families will exhibit conduct consistent with Catholic denominational standards. The determination of whether any conduct contravenes these standards is the right of the Board of Directors of the Catholic Independent Schools of Vancouver Archdiocese.
2. All students are required to participate in our religious education curricular and co-curricular programs including liturgical celebrations, retreats, prayer, etc.
3. Parents/Guardians are required to support the Religious Education Program and participate in it as required.
4. Regular school attendance and full participation in all aspects of the academic program of the school are required of every student. Each student is expected to strive toward the development of his/her full academic potential.
5. Each family commits to support and participate in the fundraising activities of the parish/school. This means each family shares in the responsibility of educating our children.
6. Each student is required to know and follow school policies on behavior.
7. Parents/Guardians are required to know and support school policy and procedures.
8. Parents/Guardians commit to attend parent meetings.
9. Parents/Guardians agree to accept the responsibility for the cost of tuition, supplies and other school activities.
10. If any of these conditions are not met the school reserves the right to: refuse admission, or remove the student from the school.
11. A copy of this statement will be given upon request.

I have read and understand the above expectations and commitments and I hereby accept them as stated.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**St. Patrick's Parish School 2020-2021**  
**TECHNOLOGY ACCEPTABLE USE AGREEMENT**

*Must be signed by a Parent and all Students*

**Family Surname:** \_\_\_\_\_

St. Patrick's School provides all students with access to computers and technology in order to enhance student learning and overall educational experience. The purpose of this agreement is to govern student use of these resources. **Please take the time to review this agreement with your child(ren).** Student access to the computer network, internet and any other school technology resource is a privilege, not a right.

**Student Responsibilities:**

All students are expected to abide by general rules when using any computer in the school.

These include but are not limited to the following:

- \* Unless a student has been given permission as part of their educational program, PEDs (Personal Electronic Devices) are strictly prohibited on school property and at school sanctioned events. The only exception is if the classroom teacher permits cameras for special events. All PEDs will be confiscated and must be picked up by the parents at the end of the day.
- \* Students are only to be logged in to their own account and must not allow others to use their account. Students must also ensure they log off before leaving a computer.
- \* Students will not view, send, print or store any text or graphics that may be considered offensive, threatening, harassing, or inappropriate.
- \* Appropriate language in online communication is expected at all times.
- \* Students may not access any form of Social Media, game sites, or websites without prior approval.
- \* Students will not vandalize any of the computer equipment in the school. This includes making configuration changes to the workstations, software, or network devices, or unplugging or moving hardware.
- \* Students will not duplicate, store or transmit copyrighted material that violates Canadian copyright laws.
- \* Students may not download or install software.

Failure to adhere to the above expectations may result in temporary or even permanent loss of network privileges and disciplinary action. The students may also be responsible for repair or replacement costs of the equipment.

**Privacy**

Students must acknowledge that they have no expectation of privacy while using any computer with the school. Network Administrators have access to all files on the system.

**Student and Parent/Guardian Agreement**

The signatures on the agreement below indicate that the parties have carefully read and understood the significance of the terms and conditions and agree to abide by them.

Students will not be given computer access unless they sign this contract which will then be kept in the office.

**Student Contract**

By signing this contract, I certify that I have carefully read the rules as detailed above. I understand the rules and agree to follow them. I understand that if I break the conditions that I may lose my computer privileges and may also face other disciplinary action.

- **All students need to sign this agreement.**

<b>Student's Name</b>	<b>Grade</b>	<b>Student's Signature</b> (to the best of their abilities)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **St. Patrick's Parents' Participation Program – July 1, 2020 to June 30, 2021**

### **PARENT PARTICIPATION:**

St. Patrick's School is part of the wider parish community. Once a child has been admitted to the school, as active school community members, parents have the option to participate in various activities of the school, including fundraising. The Parents' Participation Program focuses on raising funds and keeping down the operational costs of running the school. A family who participates in the program completes the work in lieu of a Non-Participation Fee (\$1,250.00 per year). Completing the Participation Hours, therefore, **is not** true volunteer work and the fee does not qualify for a tax receipt. Other jobs exist in the school that are of a true volunteer nature, and all families are warmly encouraged to find opportunities to volunteer.

The Parents' Participation Program functions under the direction of the Parish Education Committee (PEC). The Participation Coordinator is a member of the PEC and responsible for the appointment of Team Leaders, monitoring compliance with the program, and serving as a liaison between Team Leaders and the PEC.

### **RESPONSIBILITIES:**

Families who participate in the Parents' Participation Program commit to a minimum number of hours of service per school year (**50 hours**). If your regular assigned hours do not equal 50 hours during the 10 months of the school year you will be required to make up the difference in another area. Fundraising is an important part of our school's operation allowing us to purchase extras that are not included in our annual budget. Therefore, make up hours will be assigned for the major fundraising events. Trivia Night is one area that requires many hours and manpower to ensure a successful evening. You may be asked to help in the school where there may be a specific need. It is the parents' responsibility to fulfill their hours of participation as assigned and to report them. Unless a special arrangement is made with the PEC in advance, parents may not ask other adults or children under the age of 16 to complete their Participation Hours for them. You will be notified of the number of hours you will be required to make up. It is your responsibility to notify us with what extra assignment you are able to do.

### **NON-COMPLIANCE IN PARENT PARTICIPATION PROGRAM:**

Families who do not fulfill the requirements of the Parent Participation Program will be assessed a Non-Compliance Fee of \$125.00 per 5 hours missed.

### **NON-PARTICIPATION IN PARENT PARTICIPATION PROGRAM:**

A family that is unable to commit to the required hours may elect to pay the Non-Participation Fee of \$1250.00 per year. This option is to be indicated on the Parents' Participation Form in your registration package.

### **SPECIAL EXEMPTION FROM PARTICIPATION:**

Principals and teachers who work for the CISVA (Catholic Independent Schools Vancouver Archdiocese) are exempt from participation, depending on their status with the CISVA. For example, a CISVA Principal or teacher who works full-time (100%) is completely exempt. A CISVA Principal or teacher who works 3 days per week or 60% is required to participate in the program for the remaining 40%. The status must be noted on the Parents' Participation Form.

Those who have special circumstances and can neither participate in the Parents' Participation Program nor pay the Non-Participation Fee must submit in writing their request and include it with their school registration.

### **TRACKING HOURS:**

All parents are responsible for keeping a personal record of their hours.

This includes:

**Completing the participation form with the required information; Ensuring that the Team Leader/Supervisor has signed to verify these hours within the proper time frame; Submitting the form to the Parent Participation Coordinator (by December 1<sup>st</sup> and May 1<sup>st</sup>). Failure to submit the forms and in the event that there is a shortage of hours and no event to make up the hours, you will be assessed a non-compliance fee of \$125.00 for every 5 hours you are short.**

*Unless otherwise stated, hours volunteered at the school for such activities like field trips/driving to sporting events/reading with students etc. are excluded from the Parents' Participation Program.*

**St. Patrick's Parish School 2020-2021  
PARENT PARTICIPATION APPLICATION**

<b>OFFICE USE ONLY Assignment</b>
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**Family Surname:** \_\_\_\_\_  
Please print

Full name of parent/guardian who will be completing the participation hours for the family:

Home Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

*Parent Participation requires 50 hours per year. Assignments begin July 1<sup>st</sup> and end June 30<sup>th</sup> each year. If you are assigned to a duty that is less than 50 hours you will be asked to participate in one of our major fundraising events (Trivia Night; the Annual School Walkathon) or to participate in one of the smaller activities or you may be asked to work in the school. The categories that could possibly be less than 50 hours for the year are indicated with an (\*)*

I/We **will** be involved in the Parent Participation Program

**Categories (Please choose at least 3 preferences – indicating #1, #2 & #3)**

<b>Weekday - School Hours</b>	<b>Bingo - Wed. Evenings 12 months of the year</b>	<b>Flexible - as required</b>
<input type="checkbox"/> Library Supervision (*)	<input type="checkbox"/> Bingo duty (to be assigned)	<input type="checkbox"/> Hot Lunch Program
<input type="checkbox"/> Yard Supervision (*)	<input type="checkbox"/> Bingo Clean-up (*)	<input type="checkbox"/> Fundraising
<input type="checkbox"/> Bingo Set-up	<input type="checkbox"/> Bingo Kitchen	<input type="checkbox"/> School Maintenance ↓
<input type="checkbox"/> Morning Traffic	<input type="checkbox"/> Bingo Paper Control	Weekend work only
<input type="checkbox"/> School Cleaning ↓ • Bi-weekly, 2.5 hours per shift • Mon./Wed./Fri. only	<input type="checkbox"/> Bingo Treasurer	Trade or skill: _____

***Please indicate which times (you may choose more than one) you are available to do your participation:***

Monday       Tuesday       Wednesday       Thursday       Friday  
 Daytime       Evenings       Weekends

I/We **will not** be involved in the Parent Participation Program and therefore will be paying the Parent Non-Participating Program rate of \$125.00 per month.

***I acknowledge that I have read and understood, provided the required information, and agree to the principles and policies outlined in the documents, as a condition of my participation in St. Patrick's School Parent Participation Program.***

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**St. Patrick's Parish School 2020-2021  
DRIVER AUTHORIZATION FORM**



To be filled out by parent/grandparent/guardian if you are planning to drive for school events.  
If more than one driver per family, each driver must complete a form.  
Extra forms can be obtained from the school office or on the website.

Family Surname: \_\_\_\_\_ Driver's Name: \_\_\_\_\_

Driver's Address: \_\_\_\_\_

Driver's Phone Number: \_\_\_\_\_ Driver's Email: \_\_\_\_\_

Vehicle: \_\_\_\_\_

Year	Make (e.g. Ford)	Model (e.g. Taurus)	Colour
_____		_____	
License Plate #	Seating capacity (including driver)		

**Commitments:**

By submitting this form to become a volunteer driver for the school:

I confirm that I have a valid BC Driver's License (class 5 or better) and that the vehicle mentioned above has a valid insurance.

I confirm my driver's license has not been suspended in the last three years.

I confirm that I am the owner of the above described vehicle or am duly authorized from the owner to use the vehicle.

I confirm that the above described vehicle is in safe operating condition.

I agree:

- ... to operate the automobile referred above in a safe manner.
- ... to abide by all applicable laws at all times while I am transporting students.
- ... to limit the number of passengers to the number of useable seat belts.  
no students will sit in the front seat.
- ... to require proper use of occupant restraint systems (i.e. seatbelts, head rests, seat position, and booster chairs where required).
- ... to comply with the directions of teachers or Parish Education Committee to transport students directly to the field trip/sports event location and directly back to school immediately following the event (i.e. no side trips).
- ... to transport the same students to and from the field trip/sports event, unless a teacher or agent of the school board says otherwise.
- ... to report to the school Principal all accidents and any suspension of my license or change in my insurance status which may occur after the date of this authorization.
- ... to keep confidential the student identification and any other information about students that I transport and only release this information in the event of an accident or medical emergency.
- ... to return the student identification to the school immediately at the end of the trip.
- ... to accept the foregoing undertakings and certify that the information contained in this form is correct to the best of my knowledge.

Signature of Driver: \_\_\_\_\_ Date: \_\_\_\_\_

Personal information contained on this form is collected under the authority of the School Act for the purpose participating in school trips. If you have any questions about this form, please contact your school administrator.